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| **Meeting** | **General Meeting** |
| **Date** | **August 13th, 2019** |
| **Location** | **McNeil High School – Lecture Hall** |
| **Time** | **6:30 PM - 7:30 PM** |

**McNeil HS Project Grad 2020 Website:** <https://mcneilprojectgrad.ch2v.com/>

**Meeting called to order at 6:30 PM by Sharon Harrison**

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|  | | | **Attendees:** | | **Attendees::** | | |
|  | | | **Sharon Harrison** | | **Carrie Lewis** | | |
|  | | | **Jean Smith** | | **Sherri Patton-Grubb** | | |
|  | | | **Brian Kerman** | | **Susan Kerman** | | |
|  | | | **Nancy Bibb** | | **Carolyn Kyzar** | | |
|  | | | **Kim Cook** | | **Lynn Maddox** | | |
|  | | | **Christine Schneider** | | **Jennifer Powell** | | |
|  | | | **Andria Nunn** | | **Shenita David** | | |
|  | | | **Lauren Lightfoot** | | **Beena Madyastha** | | |
|  | | |  | |  | | |
|  | | | Agenda | | | | | | |
| *No.* | | *Item(s)* | | | ***Time*** | | ***Lead*** | ***Notes*** | |
| 1. | | Introductions | | |  | |  |  | |
| 2. | | Approval of previous meeting minutes | | |  | |  |  | |
| 3. | | Budget discussion | | |  | |  |  | |
| 4. | | Meet the Mavs update | | |  | |  |  | |
| 5. | | Upcoming events | | |  | |  |  | |

|  | **Topic: Intros, Meeting Minutes, Budget** |
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| **Notes** | **Introduction of Officers were done. Meeting minutes from the July 23rd meeting was approved. Lynn Maddox proposed a motion to accept the budget. Arlene Torres-Garcia seconded the motion. All voted and budget was passed** |

|  | **Topic: Meet the Mav updates** | | | |
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| **Notes** | **All parking spots were sold within 1.5 hours of opening. T-shirt were sold during Meet the Mavs. Website has details of the type of paint needed to paint parking spots. 25 staff parking spots used by last year’s seniors needed to be painted over. A few volunteers went over on Saturday, Aug 10th and did this.** | | | |
| **#** | **Action Items** | **Owner** | **Due** | **Status** |
| 1. | **Carrie will have exact number of T-shirt sales finalized later** | **Carrie** |  |  |

|  | **Topic: Upcoming Events** | | | |
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| **Notes** | * **Open House on August 28th from 6:30 PM – 9:00 PM. Susan Kerman and Kim Cook have volunteered to man the Project Grad table** * **Vet Clinic on September 18th from 5:00 PM – 7:00 PM. We need 5 senior volunteers. Clinic will be located in the courtyard. Recommended arrival time is 4:30 PM** * **Football Home Games: Arlene will man the Project Grad table for all games *except* Friday, Oct 11th. Dates and place for home games:**   **Fri Sept 6th – Kelly Reeves**  **Fri Sept 20th – Kelly Reeves**  **Fri Oct 11th – Kelly Reeves (volunteer needed)**  **Thu Oct 24th – Kelly Reeves**  **Fri Nov 8th – Dragon Stadium**   * **October 19th – Craft Show. JROTC will help with unloading. Reminder that teacher and students can set up free of charge** * **Battle of the Bands. Still in discussion. March 6th at the cafeteria is the potential date and location being proposed. At least one person in the participating band must be from RRISD. Need to have at least 10 bands participate and have filler bands/acts.** * **May have an Easter Seals/Goodwill drive. Proposed date of Presidents’ Day** * **May have 2 Spirit Nights at Amy’s Ice cream and Phils Icehouse** * **Kim stated that all Corporate Donations are ready to go.** | | | |
| **#** | **Action Items** | **Owner** | **Due** | **Status** |
| 1. | **Susan Kerman and Kim Cook volunteering during Open House** | **Susan and Kim** |  |  |
| 2. | **Arlene volunteering for football home games. VOLUNTEER NEEDED FOR OCTOBER 11th game** | **Arlene** |  |  |
| 3. | **Sharon to reserve cafeteria for March 6th 2020** | **Sharon** |  |  |
| 4. | **Brian Kerman is awaiting on response from Stony Point contact on feasibility and profitability of Battle of the Bands** | **Brian Kerman** |  |  |

|  | **Topic: Next Meeting** |
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| **Notes** | **The next meeting will be held on Tuesday, September 10th from 6:30 PM - 7:30 PM at the Lecture Hall at McNeil High School** |

Meeting Adjourned at: 7:17 PM